

Hendrickson High School Grading Guidelines

Objective: These guidelines exist to help Hendrickson students earn grades that reflect what they have learned in a course, while providing consistency across the campus.

Disclaimer: With all these guidelines, teacher discretion applies. Teachers must align their practices with their PLC or department so that course grades carry the same value in like subjects.

Major/Assessment: Occurs after instruction	Minor/Practice: Occurs during instruction.
Category Weight 70%	Category Weight 30%

Assignment of Grades/Regular & AP

- The teacher has the discretion to drop grades as long as minimums above are maintained.
- A Pre-AP / AP class has a strict guideline regarding add/ drop process. Should a student fail a grading period, he/she is allowed an AP Waiver for that with only one per semester, as long as they have a 65 or better.

Posting Grades

- Grades must be entered as a percentage, not points.
- No single grade can count more than 20%
- Grades must be entered within a calendar week. A normal standing checkpoint will be Tuesdays at 4:30.
- Exam and Quiz grades may be entered by concept, not as a holistic grade for the entire exam.

Retesting or Redoing Assessment Grades

- Students must be allowed to retest/re-do assessment grades. They may be allowed to redo practice grades.
- All students shall be allowed to redo major grades (or similar) after completing prerequisite work. The PLC/Department will standardize pre-requisite work.
- Retesting/redoing should be completed within five school days (teacher discretion applies).
- Students only retest once, but teacher discretion applies.
- The level of rigor/challenge must be increased for reassessment. Example: multiple choice becomes short answer response.
- Teachers may substitute a concept-portion on a later assessment for a previously failed grade of the same concept IF the student has completed pre-requisite work.

Late Work

- Students will be afforded opportunity to submit late work for major grades during each grading period.
- Late work submissions must be submitted by the end of each 3 week IPR grading period.
- In the event students are assigned work in the last week of the grading period, students will have 5 school days from the original date of submission to complete the late work assignment.
- Late work submissions in this regard must be good-faith efforts at the assignment; trivial attempts at assignments will not be accepted or graded.
- Late work submitted will receive the grade obtained if completed in a timely manner, yet **no more than a 20% penalty can be applied**
- Extra credit assignments are NOT accepted late.

Transfer Grades

- Transfer grades shall be assigned proportionally to the time spent in each school/class.

UIL Eligibility

On a 9 week grading period, eligibility for UIL events has a specific timeline. Students may become ineligible at the very first six weeks mark and the 9 weeks mark. For this reason, the **FIRST** six weeks mark must be an exact grade.